



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10<sup>TH</sup> Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax 040-23241427

F.No.Pr.CCIT, AP&TS/Estt/Gr.B,Training/2018-19

Date:12/12/2018

**MEMORANDUM**

Sub: Establishment – IT Department, AP & TS –Orientation Course for Newly Promoted Income Tax Officers from 07.01.2019 to 04.03.2019 – Nomination of officers - Regarding.

Ref: 1. Letter in F.No.43/Orien ITO/DTRTI/BNG/2018-19/1156, dated 03.12.2018, received from the DTRTI, Bangalore.

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The following newly promoted Income Tax Officers as per Annexure are hereby nominated for the Orientation Course for Newly Promoted Income Tax Officers from 07.01.2019 to 04.03.2019 at DTRTI, Bangalore.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

4. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.

5. The officers who require hostel accommodation at DTRTI have to apply online in advance (three days before arrival date) by sending an e-mail to DTRTI at [facultydtrtibng@gmail.com](mailto:facultydtrtibng@gmail.com). For any further queries regarding the Course and any assistance, the officers may contact:

- (a) Shri R.S.R.L. Sundar Kumar, DD(Trg)-2/ Course Coordinator - 8762302499
- (b) Smt S. Padma, AAD(Trg.)-3 / Associate Course Coordinator – 8762300777

6. The officers nominated for the training are directed to make return journey arrangements only after 6:00PM on the last day of training.

7. It is noticed that officers who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officers concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officers should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the head of office concerned shall not be considered.**

(SUBRAHMANYAM TOTA)

Deputy Commissioner of Income Tax,

(Hrs)(Admin) Hyderabad

**ANNEXURE**

Sr.No.	Name	Rank	Designation	Office	Mobile No.
1	VIJAYALAKSHMI VENKATESH C	ITO	ITO, WARD-5(3), HYD	ADCIT, RNG-5, HYDERABAD	8985970818
2	MULUKUTLA VENKATA RAMANA	ITO	ITO(IT), KAKINADA	ADCIT(INT TXN), VIJAYAWADA	8985970804
3	ANNAPURNA S APPALLA	ITO	ITO, WARD-1, VIZIANAGARAM	IT OFFICE, VIZIANAGARAM	9390488877/8985970785
4	PHANI KUMAR KATRAGADDA	ITO	ITO(BPU), HYDERABAD	PRDIT(INV), HYDERABAD	9848012396
5	SREEKANTH K C	ITO	TRO, O/o CIT, TIRUPATI	PRCIT, TIRUPATI	9963630466 8985970817
6	MADHUSUDHANA RAO A	ITO	ITO, WARD-1, MANCHERIAL	ADCIT, KARIMNAGAR	9908056665
7	ANITHA M P	ITO	ITO, WARD-1, NIRMAL	ADCIT, NIZAMABAD	8985970812
8	RAVI SANKAR R V	ITO	ITO, WARD-3(4), VIJAYAWADA	ADCIT, RNG-3, VIJAYAWADA	09440524556/8985970777
9	SATYA KRISHNA KUMARI RAVELLA	ITO	ITO(OSD)(FIN)	PRCCIT, HYDERABAD	8985970824
10	MARY SUSEELA N	ITO	ITO, WARD-1, GUDIVADA	ADCIT, RNG-2, VIJAYAWADA	9440287109/8985970806
11	USHA SREE MALLAROUTHU	ITO	ITO(IAP)-VI, HYD	ADCIT(AUDIT), HYDERABAD	9440390303/8985970721
12	PRABHAKAR YETURI	ITO	ITO, WARD-5, WARANGAL	ADCIT, WARANGAL	9849228788/8985970696
13	MADHAVI Y	ITO	ITO, WARD-2, WARANGAL	ADCIT, WARANGAL	9949363450 /8985970835
14	SRINIVASA SUNDARAM S	ITO	ITO, WARD-2(3), VISAKHAPATNAM	ADCIT, RNG-2, VISAKHAPATNAM	97705168866/8985970845
15	RUPALAKSHMI SIRIPURAPU	ITO	ITO, WARD-3, ONGOLE	ADCIT, ONGOLE	9848785572
16	PANI KATTAN DORA CHINTA	ITO	ITO, WARD-1(2), RAJAHMUNDRY	ADCIT, RNG-1, RAJAHMUNDRY	8985970831
17	KANAKA DURGA BHAVANI KAJA	ITO	ITO, WARD-2, NARASARAOPET	ADCIT, RNG-2, GUNTUR	8985970848
18	LALITHA KUMARI S V S	ITO	ITO, WARD-4(2), VISAKHAPATNAM	ADCIT, RNG-4, VISAKHAPATNAM	8985970839
19	SEKHAR C R	ITO	TRO-5, HYD	PRCIT, HYDERABAD-5	8985970843
20	PRAKASH PATNAIK K S	ITO	ITO(HQ)-II	PRCIT, VISAKHAPATNAM-I	8985970834
21	MAHESH KUMAR	ITO	ITO, WARD-7(3), HYD	ADCIT, RNG-7, HYDERABAD	8985970856
22	ASHISH KUMAR	ITO	ITO, WARD-5, NELLORE	ADCIT, NELLORE	9502944350/8985970795

